



Hold Types and Next Steps

Hold Type	Definition	Next Steps
Pending Sig Approval	Invoice requires Visa internal approval	All invoices over \$2500 with PO require approval from the business unit making the purchase. This means the approvals are not yet complete for this invoice. If the invoice is past due, please contact your business unit or Visa AP to inquire.
QTY ORD	PO is overbilled, not enough funds to pay the invoice	Funds need to be added to the PO before the invoice can be paid. If the invoice is past-due, please inquire with your Visa Business contact for status.
Max Ship Amt	PO line is overbilled, not enough funds to pay the invoice	Funds need to be added to that particular line of the PO before the invoice can be paid. If the invoice is past-due, please inquire with your Visa Business contact for status.
QTY REC	Goods need to be received in the system before payment can be made.	Payment cannot go out until the goods are received. If goods were shipped and payment is past-due, please contact Visa AP.
Research in Progress	Invoice issues requiring further research	If Visa AP or business unit has not contacted the vendor, please inquire with Visa AP. This could be an internal PO issue that we will work to resolve as quickly as possible.
PO Required	Invoice requires a valid PO for payment	Issue may be resolved internally, if payment is past-due, please inquire with VISA AP.
Invalid CC Number/Account	Internal accounting issue on invoice	Please do not contact Visa AP; issue will be resolved internally before invoice is due for payment.
Final Matching	Internal accounting issue on invoice	Please do not contact Visa AP; issue will be resolved internally before invoice is due for payment.
DIST ACCT INVALID	Internal accounting issue on invoice	Please do not contact Visa AP; issue will be resolved internally before invoice is due for payment.
Tax Variance	Internal accounting issue on invoice	Please do not contact Visa AP; issue will be resolved internally before invoice is due for payment.